
Data privacy statement

Standard Supply Plc (referred to as 'we', 'us', 'our', 'Standard Supply' or the 'Company') is committed to protecting your privacy and handling your personal data in a fair, secure and transparent manner. We are aware of the importance of the personal data you have committed to us.

This privacy statement provides an overview of how and why we collect and process your personal data and informs you about your rights under the EU General Data Protection Regulation (GDPR). The information below is applicable to current and potential clients and employees of the Company as well as to other individuals who use our website.

This privacy statement is directed to 'natural persons' and or natural persons acting on behalf of a legal entity

For the purposes of this Privacy Statement:

- When we refer to "personal data", "data" or "personal information" we mean any information relating to an identified or identifiable natural person ('data subject'); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person;
- When we refer to "processing" we mean any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction; and

1. Who we are

This privacy statement relates to the personal data collected and processed by Standard Supply Plc, Chrysanthou Mylona 1, Panayides Building 2nd floor, flat/office 3, 3030 Limassol, Cyprus.

This privacy statement also contains information about when we share your personal data with essential service provider of Standard Supply Plc.

In this privacy statement, your data is sometimes referred as "personal data" or "personal information". We may also sometimes collectively refer to handling, collecting, protecting and storing your personal data as "processing" such personal data.

When we refer to "our Website" or "Website" in this statement we mean the specific webpage of <https://www.standard-etc.com/>

In our effort to be compliant with the data protection law, we adhere to the following principles:

The data we hold about you will be:

- a) Processed lawfully, fairly and in a transparent way;
- b) Collected only for valid purposes that we have clearly explained to you and not processed in any way that is incompatible with those purposes;
- c) Relevant to the purposes we have told you about and limited only to those purposes;
- d) Accurate and kept up to date;
- e) Kept only as long as necessary for the purposes we have told you about;
- f) Securely processed with the appropriate technical and organizational measures.

2. What personal data do we process and their sources

We collect and process different categories of personal data in connection with our prospective or existing business relationship.

When you subscribe to press release in our website, then the below personal data may be collected and processed:

- Personal identification information such as your first and last name, mobile telephone number, e-mail address and country;

Kindly note that if you do not provide us with the required data then we will not be in a position to provide any services to you as an individual.

3. Why do we process your personal data and on what legal basis

We shall process and use your information where we have your consent. Most commonly, we will use your personal data in the following circumstances:

(a) Where you have given us your consent

We collect and process your personal data when you provide us with your consent when you subscribe to press release in our website. You may withdraw your consent to such processing at any time by unsubscribing from press release in our website. Please note that any processing that was carried out prior to the withdrawal of your consent shall not be affected in any way.

4. Who has access to your personal information

Your personal information may only be accessed by our employees and essential service provider under strict confidentiality for the sole purpose of performing their duties.

5. With whom we may share your personal data

We may need to make your personal information available to selected third parties, such as:

- Essential service providers, such as our website designer, programmer and our website host.

Any disclosures of personal information will be in accordance with applicable laws and regulations and provided that suitable safeguards or agreements are in place or provided you have provided relevant consent. We will ensure that our service providers who processes personal information on our behalf, also comply with the GDPR. We will not share any of your personal data for any purpose other than the purposes described in this privacy statement, nor will we sell your personal data to anyone.

6. How long we keep your personal data (retention)

We will only retain your personal data for as long as necessary to fulfil the purposes we collected it (for press release purposes). Once the relationship between you and our Company terminates (when unsubscribe from press release in our website) your personal data are deleted immediately.

7. Protection of your personal information

We take all appropriate and lawful technical, physical, legal and organizational measures against accidental or unlawful destruction, accidental loss, alteration, unauthorized dissemination or access, and any other form of unlawful processing or violation of privacy.

If we believe that the security of your personal data that we hold about you may have been compromised, we will notify you as soon as possible in accordance with applicable laws and regulations. If you have reason to believe that your personal data have been compromised, please notify us immediately.

8. Data Privacy rights under GDPR

You have the following rights in terms of the personal data and information we hold about you:

- **Right to be informed;**
- **Right to access your data;**
- **Right to erasure;**
- **Right to rectification;**
- **Right to restrict processing.**

Accuracy of personal data information: We endeavour to keep personal data collected as accurate, complete and current taking into account the purposes for which it was collected and is being used.

We rely on you to maintain the accuracy and completeness of the personal data provided by you and so you should inform us if your personal details change, including the context in which the personal data was provided, e.g. in connection with promotion of a specific product or service or employment application.

You have the right to object (opt out) when the Company is processing your personal data, for direct marketing purposes. As a result, we will stop the process of your personal data under such processes.

Individuals for whom we hold personal data can exercise their privacy rights at any time by submitting a written request. All requests relating to privacy rights will be dealt with promptly in accordance with applicable laws and regulations.

9. How to contact us

We understand that you may have questions or queries about our data privacy statement or may wish to exercise your rights or may wish to file a complaint. Please feel free to contact us at post@standard-etc.com.

You also have the right to complain to the Office of the Commissioner for Personal Data Protection. Find out on their website how to submit a complaint (<http://www.dataprotection.gov.cy>).

10. Changes to this privacy policy statement

We may need to review our data privacy statement from time to time in order to take account of changes in our business and legal requirements. Any updates will be incorporated in this section of our website. We do however encourage you to review this statement periodically so as to be always informed about how we are processing and protecting your personal information.